

CARE Network Logistics

The Kempe Center
FOR THE PREVENTION AND TREATMENT
OF CHILD ABUSE AND NEGLECT



University of Colorado
Anschutz Medical Campus



Children's Hospital Color

Participation in the CARE Network

- 1. Attend New Provider Training**
- 2. Complete web-based Mandated Reporter Training**
- 3. Participate in monthly ECHO sessions**
 - Attend at least 6 of the 12 monthly 1-hour ECHO sessions
 - BEHAVIORAL HEALTH ECHO SERIES- 1st MONDAY, 12-1 PM (starting August 2nd)
 - MEDICAL ECHO SERIES- 4th TUESDAY, 12-1 PM (starting August 24th)
- 4. Attend Annual Provider Training**
 - 1-day training, Spring 2022....maybe even IN-PERSON!
- 5. Submit cases to CARE Network**
 - Suspicion of physical abuse or neglect (age 5 and under)
 - Suspicion of sexual abuse (age 12 and under)



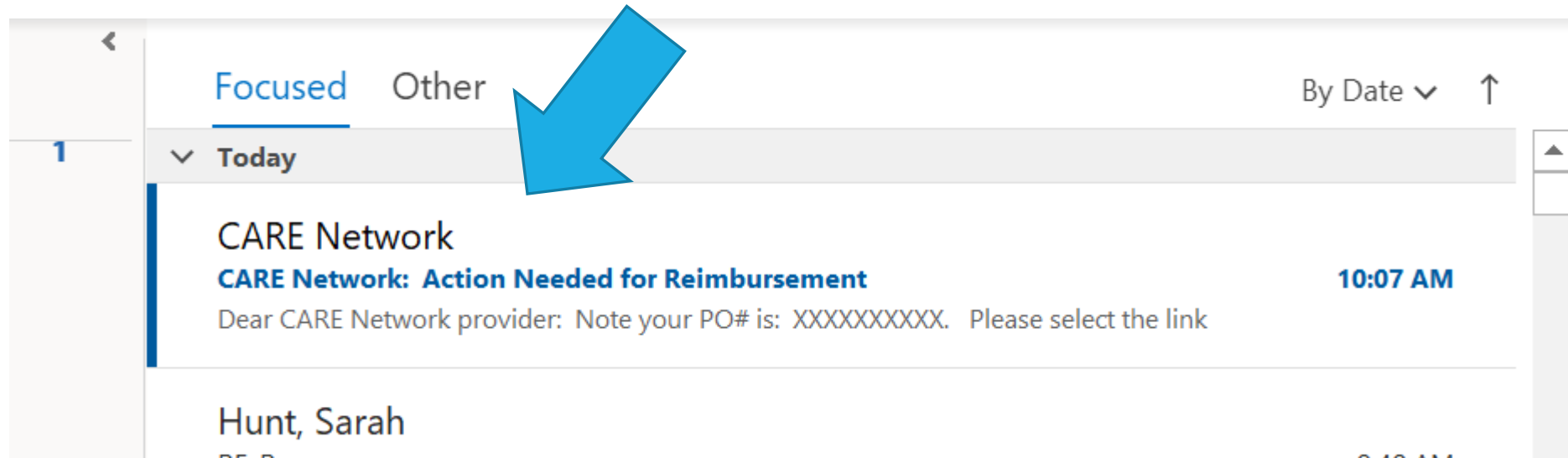
Next Steps

1. Complete CARE Network Provider Application
2. Complete Mandated Reporter Training (if you have not)
3. Complete SOW and associated tasks to establish your purchase order
 - Set up reimbursement in REDCAP System



Set up invoicing in network system

Providers will receive an email from the CARE Network related to Reimbursement set up.



Continued

- 1) Copy the PO#.
- 2) Select the link. A link will open and you will input your PO # and billing information.

CARE Network: Action Needed for Reimbursement



CARE Network <ron.mitchell@cuanschutz.edu>
To Mitchell, Ron

[Reply](#) [Reply All](#) [Forward](#) [More](#)

Thu 4/8/2021 10:07 AM



Dear CARE Network provider: Note your PO# is: XXXXXXXXXX. Please select the link below to enter your billing information. This allows the CARE Network to generate payment on behalf of the provider. In addition to your billing address, you will need your purchase order information (number, begin and end date). You should have received this recently, or will receive this information soon.

Note if there is more than one CARE Network provider at your practice, each provider will receive a separate link to enter this information. In such instance, please coordinate so all providers timely enter the information.

When completing the information you will be asked to verify you have completed the Mandatory Reporter training. For your convenience there is a link below to the training.

MANDATORY REPORTER TRAINING: <https://coloradocwts.com/mandated-reporter-training>

[CARE Network Provider Billing Info](#)

If the link above does not work, try copying the link below into your web browser: <https://redcap.ucdenver.edu/surveys/?s=F3CiAnyiSp>

This link is unique to you and should not be forwarded to others.



Receive Link to Enter Evaluations

For your convenience, the system generates the invoice associated with any eligible evaluation you enter.

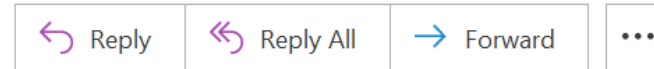
- 1) Save the email in an email folder marked CARE Network or otherwise save the link somewhere you will be able to access it
- 2) When ready to enter your FIRST evaluation for the new year (beginning 7/1/2021), select the link.

Be sure to use the new link for any evaluations that occur beginning July 1st.

CARE Network: Link to Enter Evaluations



CARE Network <ron.mitchell@cuanschutz.edu>
To Mitchell, Ron



Thu 4/8/2021 11:45 AM

Dear CARE Network Provider, click on the link below when you are ready to enter your FIRST evaluation. **There will be instructions provided after you submit the first evaluation on to be able to enter future evaluations-- it is very important that you do not use this link after making your initial entry.** If you are unable to enter an evaluation it is recommended you create an email folder for the CARE Network and store this email there until it is needed.

[CARE Network Evaluation](#)

If the link above does not work, try copying the link below into your web browser:

<https://redcap.ucdenver.edu/surveys/?s=nTKqfJK45P>

This link is unique to you and should not be forwarded to others.

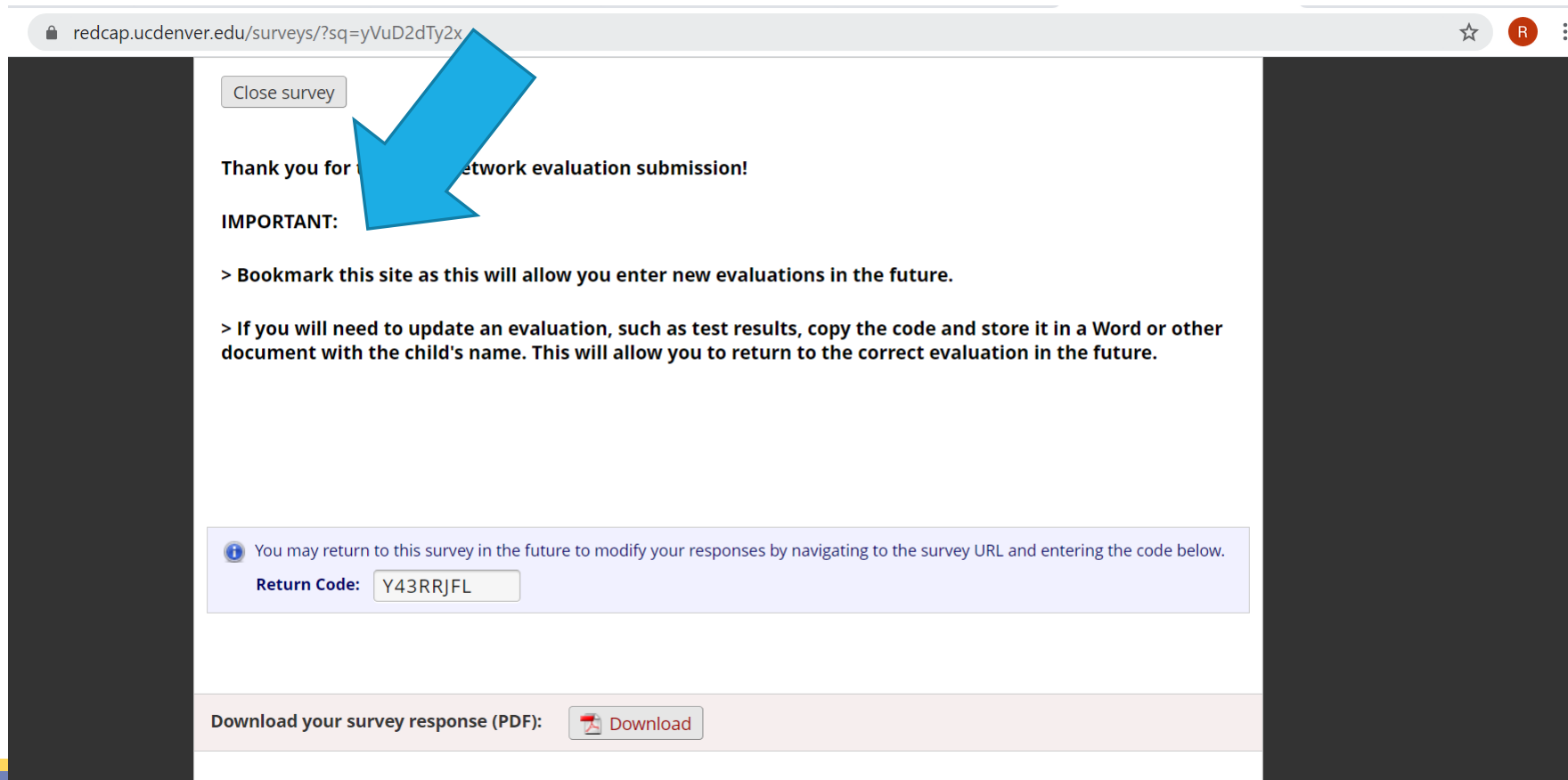
ie Kempe Center



4th Step: After 1st Entry, Bookmark Window

IMPORTANT: The first link CANNOT be reused or you will overwrite your 1st, or subsequent, evaluation entry(ies).

- 1) After you select the “Submit” button on your first evaluation entered, the window below will appear.
- 2) Save this page as a Bookmark that you can return to when entering any and all future evaluations.



The screenshot shows a web browser window with the URL `redcap.ucdenver.edu/surveys/?sq=yVuD2dT2x`. The page content includes:

- A "Close survey" button at the top left.
- A thank you message: "Thank you for [redacted] network evaluation submission!"
- An "IMPORTANT:" section with two bullet points:
 - > Bookmark this site as this will allow you enter new evaluations in the future.
 - > If you will need to update an evaluation, such as test results, copy the code and store it in a Word or other document with the child's name. This will allow you to return to the correct evaluation in the future.
- An information box with the text: "You may return to this survey in the future to modify your responses by navigating to the survey URL and entering the code below." Below this is a "Return Code:" label and a text input field containing "Y43RRJFL".
- A footer section with the text "Download your survey response (PDF):" and a "Download" button.

A large blue arrow points from the top left towards the "Close survey" button.



5th Step: Enter Subsequent Evaluations

- 1) Find and open the bookmarked window for the CARE Network evaluation entry.
- 2) Rows will display for each evaluation you have entered. In the last row there will be a button “Enter a NEW Evaluation”, select that button and enter your next evaluations.

Note do not select “Edit Response” unless you want to edit a previous evaluation you entered (which should be rare).

redcap.ucdenver.edu/surveys/?sq=yVuD2dTy2x

Close survey queue

Survey Queue

To enter a NEW evaluation, select the "Enter New Evaluation" button toward the bottom of this window.

Get link to my survey queue

Status	Survey Title
✓ Completed	CARE Network Evaluation

+ Enter a NEW Evaluation

Edit response



ACCESS RESOURCES

<https://www.kempecarenetwork.org/>

The Kempe Center



For Technical Assistance:

> Call 720-476-1997

> Email ron.Mitchell@cuanschutz.edu

